



Cohoes Community Center
22-40 Remsen Street
Cohoes, NY, 12047

Employment Opportunities

The Cohoes Community Center is looking for:

2 Full time Activities Lead Counselors of Camp Discovery

Description

The Activities Lead Counselor is next in command under the Assistant Director. The Activities Lead Counselor will be in charge of a group. They must have good character, integrity, enthusiasm, patience, and have the ability to adapt to camp procedures. They report to the Assistant Director, Program Coordinator and Executive Director.

Qualifications:

- Must be at least 19 years of age
- Prior experience in a day camp or an interest in recreation, education, or the humanities.
- Must complete a NYS Sex Offender registry search

Responsibilities

- Maintain Sign-in/Sign-out sheet at drop off and pick up times
- Check ID's of persons picking up the campers
- Fill in as supervisor for age groups as needed
- Assist with camper transitions throughout the day
- Assist with rainy day activity adjustment and movement to available spaces
- Set up daily activities and crafts
- Supervise daily activities and crafts
- Oversees all staff in their group
- Maintains any required paper as needed
- Maintains any maintenance and cleans up after activities
- Maintains attendance sheets for their group
- Helps with planning of activities

Applicants can apply at the Cohoes Community Center or send resumes to:

Ben Martin

22-40 Remsen Street

Cohoes, NY 12047

Or Fax to: 518-237-7524

Email to: bmartin@cohoescommunitycenter.org